



Oxford PTO Executive Board Meeting Meeting Minutes

Location: OMS Library

Date: Thursday, March 24, 2022

Time: 6:30 pm

I. Call to order

- a) 6:31 pm

II. Roll call

- a) Amanda Burlinson, Lisa Kurjiaka, Kate Brough, Heath Hendershot, Kate Bitner, Ellen Knapp, Dr. Miller, Debbie Sherman, Charlene Yacovelli, Heidi Roddy

III. Approval of minutes from last meeting

- a) Kate Brough motions to approve, Lisa K seconds and all approve

IV. Audience of Citizens

- a) Nothing to report

V. Sponsorships

- a) Nothing to report

VI. Correspondence

- a) Nothing to report

VII. Officer's Reports

- a) President's Report – Amanda Burlinson
 - i) Teacher appreciation week
 - (1) Food truck – Pizza - \$2700
 - (a) Two families donated \$1200 towards the truck
 - (b) PTO cost will be \$1500
 - (c) Plan to schedule for May 3

- (d) Lisa K motions to approve \$1500 to pay for pizza truck, Heidi Roddy seconds, all approve
- b) First Vice President's Report (Membership) – Brudnell Bowen
 - i) Nothing to report
- c) Treasurer's Report – Heidi Roddy
 - i) Amount in checkbook - \$28,871.74
 - ii) Minus \$290 outstanding
 - iii) Amount to allocate - \$28,581.74
 - iv) Motion to approve by Kate Brough, Lisa K seconds and all approve

VIII. Funding Requests

- a) 7th grade field trip request pending

IX. Principal's Report

- a) Rachel Cacace – QFS
 - i) Things are Great!!
 - ii) Just finished up book week
 - (1) Successful – critter van came for the kids
 - (2) 2nd graders read over 150 books
 - (3) 40 parent videos that the kids got to watch
 - iii) Field Day requests coming
- b) Heath Hendershot – GOES
 - i) Things are moving along
 - ii) Thanks to the PTO for changing focus for the 3rd grade field trip request
 - iii) Re-dedication ceremony for the new naming of the school
 - iv) Will also do change of apparel
 - v) Starting to think about the end of the year and next year
 - (1) Thinking about placement for next year
 - (2) Looking about scheduling for special ed and enrichment
 - vi) Next Thursday visit from Snow Monster
- c) Silvia Ouellette/Ellen Knapp – OMS
 - i) Things are good here

- ii) Just finished March Madness kick off
 - (1) Trivia during lunch and all the winners were entered into a raffle for a DD gift card
- iii) Finished collecting for Ukraine fundraiser
 - (1) Raised \$1200 for sunflowers of peace
- iv) Working on end of the year field trips
- v) Just had auditions for the MS musical
- vi) Tryouts for Baseball and track coming up

X. Old Business

- a) Nothing to report

XI. Committee Reports

- a) Fundraising:
 - i) Box Tops – Melissa DiPaola
 - (1) Ongoing
 - (a) Made \$14.40 last month
 - ii) Auction – Andrew Sullivan / Sandra Mangan
 - (1) Nothing to report
 - iii) School Supply Kits
 - (1) Nothing to report
- b) Adult Programs – Keith Somers
 - i) Nothing to report
- c) BOE Liaison – Debbie Sherman
 - i) Last couple of board meetings schools have come to give reports and iready scores to see how the kids are doing
 - ii) 4/18 Board of Finance meeting to review the budget
 - (1) Encourage parents to come to hear and voice concerns
 - (2) 2.97% increase
 - (3) If board of finance makes cuts every \$60,000 removes a teacher and increases class sizes
 - iii) Posted for a new special ed director
 - iv) Vote for budget will be in May
 - v) Board of Ed will have open hours 45 minutes before meetings. Starting April 5th

- d) Book Fair – Kate Bittner
 - i) B1G1
 - ii) Week of April 25th Monday – Thursday
 - iii) Middle school will do 3 days over lunch waves
 - iv) Elementary schools will run during the kids' library schedule
 - v) Delivery to the elementary schools on 4/20 or 4/21
- e) Clothing Drive/Shred – Brudnell Bowen
 - i) Clothing drive will last longer
 - (1) Quarterly payment of \$87
 - ii) Attempted to contact the shred company with no response, this will not happen
- f) Hospitality/Sunshine – Lisa Kurjiaka
 - i) Nothing to report
- g) Plant Sale – Stephanie Kinkel
 - i) Plan to have Gazy's to bring their trailer and sell the plants at each school.
 - ii) Gazy's will do the selling and we will profit 15%
 - iii) Plan May 19th and May 20th
- h) Publicity/Newsletter – Rachel Criscuolo
 - i) Nothing to report
- i) Website/ Student Directory – Kate Brough
 - i) Nothing to report

XII. New business

- a) Teacher Appreciation
 - i) See above under President's report
- b) Book Fair (scholastic is now offering B1G1)
 - i) See above under Committee Reports
- c) Plant Sale
 - i) See above under Committee Reports
- d) Elections coming out in May

XIII. Announcement of Meeting and Adjournment

- a) Next Meeting April 21 at 6:30pm
- b) Meeting adjourned 7:36 pm

XIV. ADDENDUM

- a) Email vote needed for 7th grade field trip to Discovery Museum. Vote to allocate \$2,210 to each school and \$2500 to OMS for the trip. The vote was approved via email.